

**DELAWARE DEPARTMENT OF JUSTICE
JOB OPENING**

Opening Date: December 15, 2016

Closing Date: December 30, 2016

**DEPUTY ATTORNEY GENERAL
Office of Civil Rights and Public Trust, Kent County**

Description of Duties:

The Office of Civil Rights and Public Trust (“OCRPT”) seeks a Deputy Attorney General to handle both criminal and civil matters. The OCRPT is located in Kent County and handles cases statewide. The OCRPT is responsible for protecting individual rights and liberties of Delawareans, enforcement of laws designed to ensure citizen trust in government, and conducting investigations where the Department of Justice’s other responsibilities might present the appearance of a conflict of interest. The OCRPT handles complaints involving allegations of pattern and practice discrimination, allegations of criminal and non-criminal conduct, violation of election laws and misconduct by public officials and employees including, but not limited to, theft of public funds. The OCRPT also reviews officer involved use of deadly force and non-deadly force where a substantial injury or death occurs. The OCRPT receives individual citizen complaints and referrals from the Auditor’s Office, the Public Integrity Commission and the Human Relations Commission.

The attorney selected for this position will be the lead attorney for the OCRPT with regard to all criminal investigations and prosecutions and must have experience in prosecuting criminal cases. Duties will include working closely with the Director and investigators, directing investigations, reviewing reports and analyzing the investigative findings to determine whether to file charges. The Deputy Attorney General will be required to draft charging memos to include recommendations as to what cases should be prosecuted with supporting legal analysis, which should plead out, what specific plea offers should be on a case by case basis, which cases should be resolved by a trial, and to try the cases that are not otherwise resolved. The Deputy Attorney General will work with the Director evaluating applications under the Actual Innocence Program to determine whether applicants meet the criteria for review of their criminal convictions. The Deputy Attorney General will also handle civil cases related to pattern and practice discrimination and other matters as assigned.

Strengths should include the ability to evaluate cases, determine resolutions, and anticipate legal issues with the ability to research accurately and effectively and communicate the legal issues in a concise and thorough written communications. Must have or be able to develop a good working relationship with other Deputy Attorneys General, investigators, support staff, Court personnel, and other external agencies. Must have the ability and determination to learn and apply the relevant laws and Court rules applicable to the matters handled by the OCRPT

Internal applicants: Please send an updated resume or a summary of work experience to the Director of Human Resources.

External applicants: Please submit a Resume and State Application to the Delaware Department of Justice, Human Resources, 820 N. French Street, Sixth Floor, Wilmington, DE 19801, E-mail to DOJHR@state.de.us or Fax to 302-577-5866. EOE.